

## CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CENTRAL BEDFORDSHIRE (SHADOW) HEALTH AND WELLBEING BOARD** held in Council Chamber, Priory House, Shefford on Thursday, 6 September 2012

### PRESENT

Cllr Mrs P E Turner MBE (Chairman)  
Cllr Dr P Hassan (Vice-Chairman)

Dr J Baxter	Director, Bedfordshire Clinical Commissioning Group
Mr R Carr	Chief Executive
Mrs C Hegley	Executive Member for Social Care, Health & Housing
Mrs J Ogley	Director of Social Care, Health and Housing
Mr J Rooke	Chief Operating Officer Bedfordshire Clinical Commissioning Group
Mrs M Scott	Director of Public Health
Mr B Smith	Chairman, Bedfordshire LINK
M A G Versallion	Executive Member for Children's Services

Apologies for Absence: Cllrs Mr G Alderson  
Mrs C Bonser  
Dr F Cox  
Mrs E Grant

Substitutes: Sylvia Gibson for Edwina Grant  
Jane Moakes for Gary Alderson  
Chris Ford for Felicity Cox

Members in Attendance: Cllrs A L Dodwell  
J G Jamieson  
A M Turner,

Officers in Attendance:

Mrs M Clampitt	–	Committee Services Officer
Mrs P Coker	–	Head of Service, Partnerships - Social Care, Health & Housing
Mrs G Edwards	–	Head of Learning Network for Health and Wellbeing Boards, Department of Health
Mrs S Gibson	–	Health & Special Projects Co-ordinator
Dr D Gray	–	Assigned Director of Strategy and System Redesign, Bedfordshire Clinical Commissioning Group
Mr P Picton	–	Independent Chair, Central Bedfordshire Safeguarding Children Board

**SHWB/12/22 Annual Report of the Local Safeguarding Children Board**

The Board considered an overview of the 2011-12 Annual Report of the Central Bedfordshire Safeguarding Children Board. The Independent Chair of the Central Bedfordshire Safeguarding Children Board gave a presentation which is attached at Appendix A.

The Board assured the Independent Chair that safeguarding children was a priority of the Board and partners were working to ensure processes were in place to deliver this. In line with this, the Safeguarding Children Board should bring any issues to the Board that it felt necessary to do so.

In the meantime, it was noted that the five priorities of the Central Bedfordshire Safeguarding Children Board Business Plan 2012-13 were as follows:-

- Early signs and intervention in respect of physical, emotional and neglect
- Domestic abuse
- Child sexual abuse and child sexual abuse through exploitation
- Develop the board
- Implementing the recommendations from Munro Review, Ofsted, CQC/IST & HMIP Inspections

**RESOLVED**

**that the Annual Report setting out the priorities for safeguarding in 2012-13 year and the proposed areas of focus for the Safeguarding Board contained in Section 7 of the Annual Report, be noted.**

**SHWB/12/23 Opportunities for Collaboration in Central Bedfordshire to Deliver Better Outcomes for Residents**

The Board was informed that a Joint Strategic Commissioning Group had been established to support it to promote explore opportunities for integration and joint working and build on existing partnership arrangements such as the Children's Trust and the Healthier Communities and Older Peoples Partnership.

The Board noted the draft Terms of Reference for the Joint Strategic Commissioning Group and that a workshop to further explore the opportunities was planned, once key staff had been recruited to the CCG in particular. Further proposals would then be brought to the Board.

Clarification was sought on the Local Authority Strategy being produced by the emerging Commissioning Support Unit (GEM). It was noted that the (GEM) intends to produce a Local Authority Strategy to support their collaboration with Councils. It was noted that CBC and the BCCG should consider how best to deliver best value for money and cost effectiveness through collaboration with each other in the meantime.

**RESOLVED**

- 1. that the Opportunities for collaboration in Central Bedfordshire to deliver better outcomes for residents report, which identified key opportunities to collaborate to deliver better outcomes for people across the health and social care agenda, be noted;**
- 2. that the establishment of the Joint Strategic Commissioning Group to facilitate the joint working of the Health and Wellbeing Board and Bedfordshire Clinical Commissioning Group, be welcomed.**

**SHWB/12/24 Update on the Healthier Together Programme**

The Board received a presentation which provided an update on the Healthier Together Programme and described some of the emerging models.

The Healthier Together Programme was a clinician led process to identify the options for improved health services and a long term future for Bedford, Kettering, Luton, Milton Keynes and Northampton Hospitals.

It was noted that a public consultation on the proposed models and implications for each of the five sites would be carried out by January 2013.

The Chief Operating Officer confirmed that updates were regularly posted on Twitter and that there was a comprehensive plan for community engagement. The Board noted that it would be approximately five years before the plans would be fully implemented.

**RESOLVED**

**that the presentation be noted.**

**SHWB/12/25 Update from the Bedfordshire Clinical Commissioning Group**

The Board considered a report which detailed the progress of the Bedfordshire Clinical Commissioning Group in seeking authorisation to become a commissioning NHS body.

The Chair of the BCCG confirmed that the NHS Commissioning Board would be conducting a site visit on 18 September 2012. At this time the BCCG and relevant partners would be interviewed by the NHS Commissioning Board to determine if the BCCG should be authorised to be a statutory body from 31 October 2012.

Dr Jane Halpin, Chief Executive for two Hertfordshire PCTs has been appointed as the Local Area Director.

Paragraph 12 of the report highlighted achievements by the BCCG including:-

- The Food First Project, commissioned by Beds CCG, won an award at the HSJ Patient Safety and Care Integration Awards.
- The Health & Wellbeing Team, commissioned by Beds CCG, was nominated for the Cardiac Care award at the HSJ Care Integration Awards 2012. One of four teams shortlisted.
- The Quality, Innovation Productivity and Prevention Scheme aims to raise the bar for GP services in Bedfordshire Clinical Commissioning Group.
- The Primary Care Development Manager role had been recruited to.
- A dedicated Acute Quality Manager was being recruited.

## **RESOLVED**

**that the Bedfordshire Clinical Commissioning Group Progress Report, be noted.**

### SHWB/12/26 **Bedfordshire Clinical Commissioning Group Communications and Engagement Strategy**

The Board considered a report which detailed the Bedfordshire Clinical Commissioning Group's (BCCG) communication and engagement strategy in support of its three year integrated commissioning plan.

The three main aims of the strategy were:

- (i) To establish the BCCG as the leader for NHS commissioning in Bedfordshire and promote system-wide partnership working.
- (ii) To support the successful delivery of BCCG's vision and strategic operating plan for 2012/13, through embedding public and patient engagement (PPE) in the CCG's business and culture.
- (iii) To support, through effective and meaningful communications and engagement, the CCG to achieve full authorisation as a statutory NHS body.

It was noted that the LINK has been involved with the BCCG since very early in the process. In addition, the BCCG was in the process of appointing two lay persons to its governing body, one of whom was a patient representative.

Lastly it was noted that the membership scheme had been launched and currently had 200 members.

## **RESOLVED**

**that the Bedfordshire Clinical Commissioning Group Communications and Engagement Strategy, be noted.**

**SHWB/12/27 National Developments on Health and Wellbeing Boards**

The Board received a presentation from the Head of Learning Network for Health and Wellbeing Boards, Department of Health which provided an overview of what made a successful Health and Wellbeing Board and what help the Department of Health was providing during the Shadow period. A copy of the presentation is attached at Appendix B.

**RESOLVED**

**that the presentation be noted.**

**SHWB/12/28 Report from Central Bedfordshire LINK**

The Board considered a report from the Chairman of Central Bedfordshire LINK on current LINK activity and findings as part of the LINK legacy, visits to care/nursing homes in Central Bedfordshire and feedback from visits to Bedford Hospital.

It was noted that LINK had been part of the Social Care, Health and Housing Overview and Scrutiny Committee Task Force looking into hospital discharge and also working on the community hospital beds review.

**RESOLVED**

**that the update on LINK work and progress to date , be noted.**

**SHWB/12/29 Board Development and Work Plan**

The Board considered a report from the Chief Executive, Central Bedfordshire Council that set out a drafted work programme for 2012 – 2013 for the Board. The Board acknowledged that a new item would be added to a future agenda, following discussion on Opportunities for Collaboration in Central Bedfordshire. In addition the outcome of the community bed review will also be considered at the 8 November meeting.

In addition, it was agreed that each of the strategic priorities contained within the Health and Wellbeing Strategy would be included in the Work programme for future meetings .

**RESOLVED**

**that the work programme for the Shadow Health and Wellbeing board be approved.**

**SHWB/12/30 Public Participation**

A resident of Central Bedfordshire, Mr Hunt spoke to the Board on two separate concerns:-

- (a) He had expected the Board would have received an update on the projects being completed prior to the BCCG being authorised.
- (b) The relative services being commissioned to serve Central Bedfordshire and Bedford Borough.

Responses were provided to these issues.

**SHWB/12/31 Chairman's Announcements and Communications**

The Chairman advised the Board that a regional simulation event had been held, by the LGA on behalf of the Department of Health, on 4 September 2012. The simulation was to demonstrate how partnership working could be utilised to deal with service delivery.

The Chairman advised that a briefing note would be circulated for all Health and Wellbeing Board members who had not been able to attend.

The Director of Social Care, Health and Housing and the Executive Member for Social Care, Health and Housing confirmed the difficulties which would be faced by the Board over the years to come. The main difficulty would be 'putting aside the day job' to ensure the Board makes the correct decisions for joint working. In addition, it demonstrated how the members of Boards would have to work together to deliver potentially unpopular decisions.

**SHWB/12/32 Minutes****RESOLVED**

**that the Minutes of the last meeting held on 5 July 2012 be confirmed as a correct record and signed by the Chairman.**

(Note: The meeting commenced at 1.00 p.m. and concluded at 3.05 p.m.)

Chairman.....

Dated.....

Central Bedfordshire Safeguarding  
Children Board  
Annual Report 2011-12

## The Headlines

### *Ofsted Rate Safeguarding as 'Good'*

- Favourable comments about partnership working - no improvement actions for the Safeguarding Board
- Council and Health's ambitious plan to address Ofsted's recommendations and go for 'Outstanding'

**Multi-Agency Training continues to be well received**

- Range of courses and stronger approach to evaluation.
  - *But will partners continue to commit to training?*

**Child deaths remain low - No Serious Case Reviews needed**

- 17 deaths notified in 2011-12 - two more than the previous year.
- But no SUDI's ('cot deaths') – there were three in 2010-11
- The panel reviewed 11 cases – four of these had 'modifiable factors' – maternal smoking and 'safe sleeping'



### *What's around the Corner?*

- NHS restructure – a safeguarding opportunity or a threat?
- Getting the child / adult priorities right
- The inherent risks in commissioning

- What will the PCC mean for domestic violence and other risks?
- The importance of schools, GPs and children's centres to cost-effective safeguarding
- The challenges of joint working in 'Bedfordshire'

### **Priorities for Safeguarding Board**

- Identifying neglect earlier – evaluate ‘early help’
- Improving the response to domestic abuse
- Getting better at dealing with sexual exploitation
- Developing the Board –stronger links with GPs and schools, recruiting lay members
- Responding and evaluating other’s responses to Munro, Ofsted and CQC



## Central Bedfordshire Shadow Health and Wellbeing Board meeting 6 September 2012

*Ginny Edwards – Head of Learning Network  
for health and wellbeing boards*

### How can boards really make a difference to Health and Wellbeing?

HEALTH AND WELLBEING BOARDS IMPLEMENTATION

- Collective responsibility for shared leadership
- Executive decision makers;
- Engaging the public; but also other key stakeholders
- Aligning plans and resources
- Shared priorities and therefore shared outcomes
- Mutuality; holding each other to account to deliver improvements

## Five key criteria for a successful board

*Successful Health and Wellbeing Boards will need;*

- Strategy, purpose, vision, e.g.,
  - The board understands its unique potential contribution and is ambitious to improve health and wellbeing
  - The board has a compelling narrative of its purpose and ambitions for its local community.
- Leadership, values, relationships, way of working, e.g.,
  - Board members understand the concept of shared leadership and communicate effectively and respectfully
  - Members have effective working relationships and are beginning to influence each other's organisations.
- Governance, e.g.,
  - The board is clear on accountability for decisions and action, and has a scheme of delegation.
- Roles and contributions, e.g.,
  - The board knows what each member brings in the way of skills, experience, knowledge and potential contribution.
- Measures and accountabilities, e.g.,
  - The board's priorities balance improvements in service provision with improvements in population health and wellbeing.

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## Board membership; the frequently raised issues

- Should our big (i.e. NHS) providers sit on the Board?
- (In 2-tier authorities) how best to involve Districts on the Board?
- Will we be able to “disapply” some of the regulations for Council committees?
- What other partners could we consider as possible members (police, voluntary sector, business leaders?)
- How do we involve the Local Healthwatch representative as a full member, without compromising their independence?
- Should the local office of the NHSCB be a member, given their responsibility for primary care (and other) commissioning?

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## Some useful things to consider

- Are you clear about what you want to achieve together as partners?
- And how will you see whether you have made a difference?
- What has worked well in the past in terms of joint working?
- And what needs to be different?
- Who needs to be *engaged* in your work?
- Who needs to be a Board *member*?
- And how will you engage new members who join next year (eg Healthwatch)?

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## What are the key challenges for boards?

- Not being 'talking shops' or over-bureaucratic committees
- Avoid becoming the 'Christmas tree' for every difficult issue
- Managing expectations; genuinely integrated working takes time, often years
- How to engage the wider public, not just the interested few
- Building support for the need for 'transformational' change
- Maintaining enthusiasm; quick wins as well as strategic transformation

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## Secondary legislation for health and wellbeing boards

- The Health and Social Care Act 2012 provides a basic, common framework for health and wellbeing boards, it states that:
  - the HWB is a local authority committee specifically required to be established by the *Health and Social Care Act 2012*
  - the board is to be treated as if appointed under section 102 of the *Local Government Act 1972*
  - that the HWB will have various functions:
    - those conferred on it directly, such as the duty to encourage integrated working
    - those conferred jointly on the local authority and its partner CCGs, such as Joint Strategic Needs Assessments (JSNAs) and Joint Health and Wellbeing Strategies (JHWSs), but which must be discharged by the board.

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## Secondary legislation for health and wellbeing boards

- The Department of Health are currently in the process of developing proposals for the technical regulations that will apply to boards from April 2013.
- The intention with the regulations is to give as much flexibility to local areas as possible and to build on how shadow boards are already running.
- The regulations will need to be robust, yet allow enough freedom to local areas to be able to shape their board in a way that fits best with their circumstances.
- Key aspects of the legislation being considered are:
  - Political proportionality requirements
  - Voting restrictions
  - Conflicts of interest
  - Appointment of sub-committees
- To support local arrangements and planning, DH intends to share with HWBs plans for exactly what will be in the regulations during September / October

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## Latest health and wellbeing boards news

- **JSNA and JHWS consultation on draft guidance launched** – closing date for responses 28 September. For more information, go to <http://healthandcare.dh.gov.uk/views-invited-on-jsnas-and-jhwss-draft-guidance/>
- **Development tool for HWBs launched.** Jointly produced by the Local Government Association and the NHS Leadership Academy. Provides HWBs with a tool that will enable them to go beyond assessing how ready the board is, towards how effective it is being in practice and how that effectiveness is enhanced over a period of time

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## Latest health and wellbeing boards news

- **Learning set products published.** Designed in collaboration with NHS Confederation, DH, LGA and NHS Institute for Innovation and Improvement. Latest product published is a guide for GP commissioners for working with local government. Go to the Knowledge Hub for more information
- **Fourth and final HWBs summit** – 8 November, Park Plaza Hotel, London
- **Outputs from a System Leadership workshop on 24 July, due to be published soon**

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## Latest Healthwatch news

- Chair of Healthwatch England appointed – Anna Bradley
- Healthwatch England website launched – [www.healthwatch.co.uk](http://www.healthwatch.co.uk)
- DH has published:
  - Summary report on issues relating to local Healthwatch regulations
  - Response to consultation on Healthwatch England regulations
  - Both of these can be accessed through the DH and Healthwatch websites

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## Knowledge Hub

- For the latest HWB news, publications and conversations, head to the Knowledge Hub (<http://knowledgehub.local.gov.uk>)



- Our group, 'National Learning Network for health and wellbeing boards', has over 950 members and is free to register. Sign up today!

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# Get sharing now



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**National Learning Network for health and wellbeing boards**  
Started: Jan 2012 | Members: 806  
Facilitators: Samantha Ramanah, Lola Otawole, Amy Key, David Harrison, Janine Ford  
A network of early implementers leading work to develop shadow health and wellbeing boards across England.

Activity | Group hub | Members | Forum | Events | Admin

Join the learning network's Knowledge Hub at <http://knoweldgehub.local.gov.uk>

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